

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান Place	
সময় Time	

১।	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
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৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted

Date: 04/08/2016

### NOTICE

The meeting of the Anti-Ragging Committee will be held on 11/08/2016 at 3 pm in Meeting Room of the College.

Following members are requested to be present in the meeting.

### Agenda :-

- ① To discuss & meet the students both old & new.
- ② To take measures to make them aware of the anti-ragging awareness policies.
- ③ To form groups in order to reach all the students.

### Members :-

1. Prof. Parbani Banerjee
2. Prof. Suspan Wandi
3. Prof. Banamali Pal
4. Smt. Chandana Khan
5. Sri Netai Ruidas
6. Sri Aloke Chatterjee

Meeting held on 11/8/2016 at 3 pm at Meeting Room.

Members Present :-

- 1) Lakshmi Banerjee
- 2) Swapan Kandi
- 3) Bannamali Pal
- 4) Alori Chatterjee
- 5) Chandana Khan
- 6) Netai Pradhan

Resolution

- ① The team met on 11/08/2016 to discuss the guidelines for conducting anti-ragging awareness among new and old students of the college. It was unanimously decided that anti-ragging awareness policy would be implemented through awareness programmes with students.
- ② Teachers were divided into groups to talk with B.A., B.Sc. and B.Com students.
- ③ The feedback from this would be discussed in the next meeting.
- ④ The consequences of ragging to be made known to the old students.
- ⑤ How to where to complain in the event of ragging to be made known to the new students.



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নং / No.      রেজল্যুশন / Resolution Adopted

NOTICE

Date: 6/7/17

The meeting of the Anti-Ragging Committee will be held on 17/1/2017 at 2 pm in Meeting Room of the College.

Following members are requested to be present in the meeting.

Agenda :-

- 1) To discuss the feedback from the students.
- 2) To decide to <sup>make</sup> stick anti-ragging posters in college premises.

Members :-

1. Prof. Sarbani Banerjee
2. Prof. Suman Nandi
3. Prof. Baranali Pal
4. Smt. Chandana Khan
5. Sri. Netaji Ruidas
6. Sri. Aloke Chatterjee.

Meeting held on 19/1/2017 at 2 pm in the Meeting Room.

Members Present

- 1) Sharbani Baroja
- 2) Swapan Nandi
- 3) Banomali Pal
- 4) Abhis Chakraborty
- 5) Chandana Kumar
- 6) Netaji Pradhan

Resolution

- ① The teachers reported after their awareness drive and multiple queries emerged that was cleared by the teachers.
- ② Anti-ragging posters will be put up in important areas of the college.

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নং / No. রেজল্যুশন / Resolution Adopted

### NOTICE

Date - 15/06/2017

A meeting of Anti-ragging Committee will be scheduled on 21/06/2017 at 2.30pm in the meeting room of our college.

Following members are requested to attend the meeting positively and to provide their valuable suggestions —

#### Agenda:

- ① Discussion on the existing effects of the Anti-ragging poster in college premises.
- ② Misc.

#### Members present:

- ① Prof. Sharbani Banerjee
- ② . Swapan Nandi
- ③ . Banapali Pal
- ④ . Smt. Chandana Khan
- ⑤ . Mr. Netai Ruidas
- ⑥ . Mr. Aloke Chatterjee



Meeting held on 21/06/2017 at 2.30 pm  
Venue: - Meeting room (R-15)

Members present

1. Shabani Banerjee 21/06/2017
2. Swapan Nandi
3. Banarati Pal
4. Aloke Chatterjee
5. Chandana Khan
6. Nebai Rindas

Resolutions :-

① Good and satisfactory responses from the end of students have been received by the teacher-leaders.

② Teacher leaders opined that a general awareness related to this committee is found to be diffused among the students.

③ Presentee members suggested to take regular review of the anti-ragging policies.

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নং / No. রেজল্যুশন / Resolution Adopted Date - 19/01/2018

### NOTICE

The meeting of the Anti-ragging Committee will be held on 30-01-2018 at 3 Pm in room no-15 of the college.

Following members are requested to be present in the meeting.

Convenor,  
Anti-ragging Committee

### Agenda : —

- ① After the dissolution of the previous Committee, New Committee is to be framed.
- 2 To discuss whether the anti-ragging awareness requires further revision.
- 3 Misc

### Members :

1. Swapan Kr. Roy
2. Ms. Sharmita Das
3. Alik Kr. Mukherjee
4. Sumanta Mallick
5. Sujit Malik
6. Partha Mondal
7. Mayurakshi Das
8. Dipankar Oza
9. Mahajabin
10. Azahan Islam
11. Adish K. Gorai
12. Sasadhar Majhi
13. Sutarna Saha

Meeting Held on 30-01-2018 at 3pm.

Venue: Room No. 15

Members present:

1. Sarpanch Kumar Raj 30/01/18
2. Sumita Mallick
3. Susmita Dorr.
4. Subananda Shaw
5. Dipankar Goswami
6. Ujjahar Jilani
7. Anish Chandra Gouri
8. Partha Mandal

Resolutions—

① Thanking over the previous Committee, new Committee is framed unanimously as per G. B. Resolution.

② The members of the new Committee has approved the old anti-ragging policy and decided to conduct few anti-ragging awareness programme among the Students.

③ Resolved also that the members are divided into groups to talk with the Students of BA, B.Sc & B.Com.



# মিটিং রেজল্যুশন বহি

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নং / No. রেজল্যুশন / Resolution Adopted

Date - ০৪-০৪-২০১৮

### NOTICE

The meeting of anti-ragging Committee will be held on 17-08-2018 at 2pm in the Room no-15.

Following members are requested to assemble positively in the said meeting.

  
Convener,  
Anti-ragging Comttee

### Agenda :-

- ① Resolves to meet with the students of the new session
- ② To discuss and to diffuse the anti-ragging policies taken by the said Committee among the students
- ③ Misc

### Members :-

1. Mr. Swapan Kr Roy
2. Ms. Susmita Das
3. Mr. Alik Kr Mukherjee
4. Mr. Sumanta Mallick
5. Mr. Sujit Malik
6. Mr. Partha Mondal
7. Mrs. Mayurakshi Das
8. Mr. Dipankar Das
9. Shri. Mahabubeen
10. Mr. Azharul Islam
11. Mr. Azeem Kr Gora
12. Mr. Sasadhar Majhi
13. Mr. Santanu Khan

Meeting held on 17-08-2018 at 8 pm

Venue :- Room No. - 15

Members present:-

1. Suraj Kumar Roy 17/8/18
2. Sumanta Mallick 17/8/18
3. Susmita Das.
4. Sutanka Shaw
5. Dipankar Das
6. Ajahar Islam.
7. Ansh Chandra Gora
8. Partha Mondal.

Resolutions:-

- 1) Resolved that with the new session having started, groups of teachers held brief meetings with the fathers to make them aware of the anti ragging agenda of the College.
- 2) They were provided with proper guidelines of behaviour within the College premises.



# মিটিং রেজল্যুশন বই

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রেজল্যুশন / Resolution Adopted

নং / No.

Date :- 04-04-2019

### NOTICE

A meeting of Anti-ragging All of our College will be held on 11-04-2019 at Spm Hall Room No 15.

Following members are earnestly requested to meet and to provide their valuable opinions.

*[Signature]*  
Chairman  
Anti-ragging cell

### Agenda:-

1. To clarify the doubts of anti-ragging policies taken.
2. To take regular review of advantages of anti-ragging policies through the teachers of this Committee.
3. Misc.

### Members:-

1. Mr. Sanjiv Kumar Roy
2. Mr. Susmita Das
3. Mr. Atik K. Mukherjee
4. Mr. Sumanta Mallick
5. Mr. Sujit Malik
6. Mr. Partha Mondal
7. Mr. Mayurankhi Das
8. Mr. Dipankar Ojha
9. Mrs. Mahabala
10. Mr. Arshad Islam
11. Mr. Asish K. Goud
12. Mr. Sasank Majhi
13. Mrs. Sutanku Shaw



Meeting held on 11/4/2019 at 3pm  
Venue: Room No- 15

Members present:-

1. Gopankumar Das 11/4/19
2. - Sutanuka Shaw
3. Surmita Das
4. Gopankar Das
5. Apahar Ghosh
6. Partha Mandal
7. Asish chandra Gora

Resolutions:-

① Confirmation of last proceedings of the meeting held on 17/8/2018

② The students are found to be highly satisfied with the prevailing environment of college and simultaneously appreciated the anti ragging policies as per the review of our teacher-leaders.

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৭। ৭.	১৪। ১৪.	২১। ২১.


নং / No. রেজল্যুশন / Resolution Adopted

Date: 12-03-2020.

### NOTICE

A meeting of Anti-ragging cell of our College will be held on 29-03-2020 at 3pm in Room no 15.

Following members are cordially requested to present themselves and to provide their valuable suggestions.

  
Convener  
Anti-ragging Cell.

### Agenda:-

① To discuss and to review the relevant issues of anti-ragging policy, if any.

② Misc.

### Members —

1. Mr. Gopanku Roy
2. Mr. Sumita Das
3. Mr. Atik An. Mukherjee
4. Mr. Sumanta Mallik
5. Mr. Sufit Malik
6. Mr. Partha Mondal
7. Mr. Mayurankhi Das
8. Mr. Dipankar Oza
9. Mrs. Mahabub
10. Mr. Azhar Islam
11. Mr. Asish An. Goswami
12. Mr. Sanatkar Majhi
13. Mr. Santanika Shoo

## NOTICE

Online Meeting:

ANTI- RAGGING COMMITTEE

Dated: 25-03-2020 and Time: 8-00 pm to 9-00 pm

Google Meet joining info

Video call link: <https://meet.google.com/edu-gssg-wqb>

All faculty members are requested to join in the meeting.

Agenda:

- 1) To discuss and review the work of the committee.

Resolution:

As per the notification of KNU, in connection with Covid-19, the meeting is being conducted in online mode.

1. Confirmation of the last proceedings of the meeting held on 11.04.2019
2. Due to pandemic situation, the classes are being conducted online, so issues relating to this committee are not found.
3. The members hereby confirm that once the college reopens after the pandemic, then further meetings will be conducted to make the students aware of the anti-ragging policies.



**Members:**

1. Mr. Swapan Kumar Roy
2. Ms. Susmita Das
3. Mr. Alik Kr. Mukherjee
4. Mr. Sumanta Mallick
5. Mr. Sujit Malik
6. Mr. Partho Mondal
7. Ms. Mayurakshi Das
8. Mr. Dipankar Oraw
9. Mrs. Mahjabeen
10. Mr. Ajahar Islam
11. Mr. Asish Kr. Gorai
12. Mr. Sasodhar Majhi
13. Ms. Sutanuka Shaw



Office of the Registrar  
**Kazi Nazrul University**  
Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

Ref. No. KNU/R/Notice/323/20

Date: 19.04.2020

**Notification**

In pursuance to the order No. 08.Pr.Secy.HED/2020 dated 16.04.2020 issued by the Principal Secretary, Higher Education Department, Government of West Bengal and in view prevailing situation on the spread of Novel Corona Virus (COVID-19) and as a matter of abundant precaution to check its spread in the state of West Bengal, I am directed to inform you that the University and its affiliated Colleges will remain closed upto 10<sup>th</sup> June, 2020 in public interest.

Administrative Departments of Colleges/University like the Office of the Vice Chancellor, Registrar, Finance/Examination Department, Head of the Institute including emergency services e.g. electricity, cleanliness, water supply, security etc may remain open under strict COVID-19 protocol and extent guidelines issued, as per local needs to be decided by the Head of the respective Institute.

Hostel will also remain closed till 10<sup>th</sup> June, 2020 though, adequate arrangement as per the medical protocol will be made by the respective institute for the foreign students who are not able leave the campus due to distance or otherwise. No visitors should be allowed during the period to visit the hostel, without prior approval of the Head of the Institute.

Registrar (Addl. Charge)  
Kazi Nazrul University  
Asansol-713340

**Prof. S.K. Ghosh**  
Registrar (Addl. Charge)

*Copy to*

1. The Hon'ble Vice Chancellor, KNU
2. Dean, Faculty Council of PG Studies of Arts, KNU
3. Dean, Faculty Council of PG Studies of Commerce & Law, KNU
4. Dean, Faculty Council of PG Studies of Science, KNU
5. Secretary, College Council, KNU
6. All Teachers, Officers and Non teaching staff members of KNU
7. All Principals/ Teachers-in-charge of the Affiliated Colleges
8. Students Notice Board
9. System Admin for uploading on the website
10. Development & Planning Officer & Estate Officer (Addl. Charge), KNU

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রেজল্যুশন / Resolution Adopted

NOTICE Date - 18/02/2022

A meeting of "Antiragging cell" of our College will be held on 24/02/2022 at 2.30pm in the meeting room (R-15).

All members of cordially requested to attend the meeting and to provide their valuable opinions.

  
Convener  
Antiragging Unit

### Agenda:-

① Discussion on the progress of Antiragging policy after a prolonged period of lock down through On line System of communication

② Misc

### Members:-

1. Mr. Sougan Kr. Roy
2. Ms. Susmita Das
3. Mr. Adik Kr. Mukherjee
4. Mr. Sumanta Mallick
5. Mr. Sijit Malik
6. Mr. Partha Mondal
7. Mr. Mayurakshi Das
8. Mr. Dipankar Das
9. Mrs. Mahajan
10. Mr. Atahar Islam
11. Mr. Arish Kr. Gora
12. Mr. Sasmita Majhi
13. Mrs. Sutanika Das



Meeting held on 24/02/2022 at 2:20 pm

Venue :- Meeting Room (R-15)

Members present :-

1. Gopankumar Roy 24/02/22
2. Susmita Das
3. Dipankar Das
4. Sumanta Mallick
5. Putanika Ghosh
6. Anshu Islam
7. Ashish Chandra Goni
8. Partha Mondal.

Resolutions:-

1. Confirmation of the last proceedings of the meeting held on 19/04/2022.
2. No issues related to this Committee are not available.

TRIVENIDEVI BHALOTIA COLLEGE, RANIGANJ

DATE: 4. 12. 2015

A meeting of the Hostel Committee will be held on 11/12/2015 2015 at 3.00 P.M  
..... In the meeting room of the College.

Following members are requested to be present in the meeting.

Agenda:-

1. To discuss about the matter related to Hostel.
- 2.

Members:

1. All G.B. members
2. Principal, ( Convener ) ✓
3. Prof. Milon Mukherjee ✓
4. Prof. S. Majumder ✓
5. Sri Alik Mukherjee, Librarian ✓
6. Prof P. De ✓
7. Prof. Sahidul Islam ✓
8. Prof. Dipankar Oraw ✓
9. Prof. Partha Mondal ✓

A. K. Dey  
( Dr. A. K. Dey ) 4/12/15  
Principal

Members Present in the meeting of Hostel Committee  
held on 11/12/2015 at 3.00 p.m in the Meeting Room.

1. A. K. Singh
2. Sanjeev Singh
3. Subodh Singh
4. Dipankar Ghosh
5. Partha Mandal.
6. Alok Kumar Singh 11/12/15
7. Hira Kant Jha 11/12/15
8. Jyoti
- 9.
- 10.
- 11.
- 12.

### Resolutions:-

- ① ~~Resolved to be~~ It is resolved to select Prof. Partha Mandal as Superintendent of Hostel Committee.  
All benefits will be given him as per rules.
- ② Super will prepare the rules, regulations, modalities for smooth running of the Hostel.



Meeting dated on 22.07.16

Purpose:- Maintain the Hostel Discipline.

Agendas-





- ① Formation of Rules and regulations for the Hostel.
- ② Discuss about the matter seriously.

Name of the Members:

- 1) Principal.
- 2) Prof. Milan Mukherjee
- 3) Prof. S. Majumder
- 4) Prof. Prabir Sen.
- 5) Prof. Dipankar Datta.
- 6)

Prof Partha Mondal. (Hostel Superintendent)

Members present in the meeting dated on  
22.07.16

1. 
2. Babir Singh
3. Subash
4. 
5. 
6. 
- 7.
- 8.
- 9.

Resolutions: — Following rules are regarded as disciplinary rules for the inmates of the hostels.

#### DISCIPLINARY RULES FOR THE INMATES OF THE HOSTELS

The following rules shall apply to the students residing in the hostels. Violation of any rule will make the inmate liable to disciplinary action including expulsion from the hostels and also from College.

1. Every student must remember that the hostel is the home of the student on the campus and therefore, he should behave himself on the campus as well as outside in such a manner as to bring credit to him and to the College.
2. Room furniture, electrical fittings etc., are required to be maintained by the students in good condition.
3. Residents shall occupy the rooms only after allotment is made by the Superintendent concerned. Change of room may be permitted in exceptional cases, provided it is deemed necessary/justified by the Superintendent. Unauthorised occupation of any room or exchange of rooms shall be treated as serious violation of disciplinary rules of the hostels. Residents found guilty of such violation of the hostel rules shall be expelled from the hostels without any further enquiry.
4. No parent or guardian of a student is permitted to stay in the hostel.
5. Students shall not remain absent from their hostels during night between 9.30 pm to 6.00 am without the prior permission of the Superintendent. In case of any emergency, they should take written permission from the Superintendent. The students are required to carry their identity cards with them when they move inside the campus.
6. Visitors are not permitted in the hostel after 8.00 p.m. However, in special cases, prior permission of Superintendent must be obtained to stay beyond these hours.
7. Hostel students shall not leave the hostel without prior permission of the Superintendent. They shall have to apply for permission in writing in advance stating the reason for leaving and the address of destination. Hostel students who leave hostel without the application and prior permission from the concerned authorities shall be deemed to be missing and their parent/guardian or even the police authorities may be intimated.

To be Continued...



## Hostel Rules

8. No hostel inmate shall take the law into his own hands. If any of the hostel inmates find that other students are indulging in any undesirable activity or causing inconvenience or physical injury to him or to the other hostel inmates, he should lodge a complaint in writing with the Superintendent concerned.
9. Ragging of any kind is severely punishable. As such students are advised not to indulge in such activity.
10. Accommodation in the hostel cannot be claimed as a matter of right. Students who disturb peace and violate the rules of the hostels on the campus will be expelled from the hostels.
11. The consumption or storage or supply of liquor or any sort of intoxicant is strictly prohibited and if found guilty, the offenders will be dealt with severely, including prosecution. Any kind of gambling is also prohibited.
12. In case a student falls sick, he should contact immediately the Superintendent. In case of an emergency, students may shift the patient immediately to a hospital and inform the authorities at the earliest.
13. Residents shall not get involved in arguments or otherwise interfere with the duties of the employees of the hostel. If there is any complaint or suggestion to be made, it shall be made to the Superintendent concerned.
14. A hostel student will be completely responsible for all his possessions including his cycle/Laptop/Computer/Electronic gadgets, etc. The college hostel will not be responsible for any loss incurred.
15. Students are advised not to keep valuables in the hostel rooms. They should lock their rooms properly when they go out for their bath, mess etc. Each room-mate must keep a key of the door lock of his room, particularly in the case of multi seated rooms.
16. Fans and lights must be switched off when the students leave their rooms. Light must be switched off positively when they go to bed. In case it is noticed that fans/lights are on the locked room, a heavy penalty will be imposed for wasting the costly energy sources.
17. Use of all unauthorised electrical appliances such as heaters, induction etc. is strictly prohibited and these will be confiscated, and the concerned student will be penalised.
18. The room of any student in the hostel can be inspected at any time by the Superintendent or any authorised member of the College staff or district police officials. Inmates are advised to keep their ID cards with them and show them on demand.
19. Hostel inmates are requested to maintain their surroundings neat and clean.
20. Female visitors and girl students are not permitted to visit the hostel any time.



Meeting Dated on 31.3.16.

Agenda:- ① Election

② 3rd year students, exam.

Following members are requested to be present in the meeting.

- 1) Principal.
- 2) Prof. S. Majumder.
- 3) Prof. Miken Muleherjee
- 4) Prof. Prabir Sen.
- 5) Prof. Dipankar Das.
- 6)

Prof. Partha Mandal: (Hostel Superintendent)

Members present in the meeting  
dated on 31.3.16

1. ~~Dr~~
2. ~~Dr~~
3. ~~Dr~~
4. ~~Dr~~
5. ~~Dr~~
6. ~~Dr~~
7. ~~Dr~~
- 8.
- 9.
- 10.
- 11.

### Resolution:-

① Resolved that due to Election, the college, will undertake by force. from (2-12)th April. So no boarders of the hostel are allowed to stay in these days.

② But some 3rd year students have exam after some days, so only 3rd year students are allowed to stay. They have to carry their A.D. Card during these days.



Meeting dated on 28.6.16.

Agenda:-

① Hostel Admission.

② Hostel cleanliness.

Mentors:-

1) Principal.

2) Dipankar Das.

3) Proctor Sen.

4) Prof. Mita Mondaljee

5)



Members present in the meeting,  
dated on 25.6.16.

1. ~~1~~
2. ~~2~~
3. ~~3~~
4. ~~4~~
5. ~~5~~
6. ~~6~~
- 7.
- 8.
- 9.
- 10.

### Resolution:-

① Resolved that hostel admission in this year is started from 27.6.16. The hostel fees of whole year is taken at a time of the admission.

② The Hostel ground and the premises, have to clean by the labour within a week.

Meeting dated on 16.11.16

Purpose :- Hostel Development.

Agenda:-

- ① Assessment of the development work in the boy's hostel for ensuing NAAC visit.
- ② Discussion about the maintenance of discipline and regularities in the boy's hostel.
- ③ Formation of new mess committee in the boy's hostel.
- ④ Establishment of Hostel Library.
- ⑤ Misc.

Members:-

- 1) Principal.
- 2) Dipanker Dora.
- 3) Prabin Sen.
- 4) Sujit Malik.
- 5) Sanat Dc.
- 6) Nitai Roida
- 7) Bimal Chatterjee.
- 8)



Members present in the meeting of 'Hostel Advisory Committee' held on 16.11.16 at 3.00 PM in the Meeting Room.

Resolution: -

members Present:-

1. A. K. Das 16/11/16.
2. ~~Alkanand~~ 16/11/16.
3. Nitai Ruidas
4. ~~Subrata~~ 16/11/16
5. Sanat Das 16/11/16
6. Binul Chatterjee 16/11/16
7. Prabir Sen 16/11/16
8. Sujit Malini 16/11/16
9. Partha Mandal. 16.11.16.

Resolutions:

1. Resolved that development works of the Boy's Hostel be immediately completed within ~~an~~ a week for the benefit of the students.

Following gadgets are required:

2. i) LED TV 32" (Coloured)  
ii) Water purifier in the dining Hall.  
iii) ~~Industrial~~ Gas (Commercial) connection
2. Rules and regulations be followed with some modification (if required)

Hostel

3. Superintendent is requested to form a mess committee with discussion with students (boarder) urgently for peaceful running of the Hostel with healthy feeding.
4. Hostel Library be established with a Room initially with an Almirah and books with possible convenient sitting arrangement.
5. Internet facility may be provided near future house proposed to install a computer with internet facility.



i) ~~Employment~~ Employment News

ii) ~~2022/23~~

iii) Competition Success.

iv) Arrival - Departure Copy should be maintained regularly for the benefit of the students

v) Sports materials:

Meeting dated on 6.07.2017

The meeting of the Hostel committee will be held on ~~Agas~~ 12.07.2017 at 3 pm in the meeting room of the college.

Following members are requested to be present in the meeting:-

Agenda:-

- ① Hostel Admission
- ② Formation of new mess committee.
- ③ Misc.

Members:-

- 1) Principal.
- 2) Dr. Alik Kr. Mukherjee
- 3) Dr. Subrata Chakraborty
- 4) Sk. Md. Fakrudin
- 5) Dipankar Das.
- 6) Minnal Kanti Mandal.
- 7) Dr. Anik Kr. Bagdi
- 8) Dr. Srimanta Chatterjee.



Meeting held on 12.07.2017 at 3 pm in the meeting room.

### Members Present:-

- 1) +ve. sig
- 2) Dipankar Ban
- 3) Srimanta Chatterjee
- 4) SK. MD. FAKRUDDIN
- 5) K.S.
- 6) Minul
- 7) Parth Parth Mandal
- 8) Subrata Chakraborty

### Resolution:-

① Resolved that hostel admission in this year is started from 07.08.2017. The hostel fees of whole year is taken at a time of the admission.

② Hostel Superintendent is requested to form a mess committee with discussion with hostel boarders urgently for peaceful running of the hostel with healthy feeding.

③ It is decided that arrival-departure copy should be maintained regularly for the benefit of the students.



Meeting dated on 02.02.2018.

~~The~~ <sup>Emergency</sup> meeting of the Hostel committee will be held on 02.02.2018 at 3 p.m. in the meeting room of the college.

Following members are requested to be present in the meeting.

Agenda:- ① Purchase of utensils for the hostel kitchen.

② Maintenance of hostel library.

③ Misc.

Members:-

- 1) Principal.
- 2) Dr. Atik Kr. Mukherjee.
- 3) Dr. Subrata Chakraborty.
- 4) Sh. Md. Faruqul Haque.
- 5) Dipanker Das.
- 6) Mrinal Kanti Mandal.
- 7) Dr. Atik Kr. Baidi.
- 8) Dr. Srimanta Chatterjee.

To,  
Partha Mondal  
Convener, Boy's Hostel Advisory Committee

Sir,  
I am very glad to inform you that you have been selected as convener of the Boy's Hostel Advisory Committee as directed & approved by the present governing body of T.D.B. College Raniganj.  
The Composition of your committee is mentioned below.

Sir, you requested to convene a meeting with your committee members earliest.

Members:-

1. Dr. Alik Kumar Mukherjee
2. Dr. Subrata Chakraborty
3. Sk. Md. Fakruddin
4. Dipankar Datta
5. Mrinal Kanti Mandal
6. Dr. Avik Kumar Bagdi
7. Dr. Srimanta Chatterjee

Thanking You.

A. K. Dey 21/2/18  
Dr. Asish Kumar Dey  
Principal  
T.D.B. College, Raniganj

Principal  
Triveni Devi Bholotia College  
Raniganj, Burdwan (W.B.)



Meeting held on 02.02.2018. at 3pm. in the meeting room

Members Present:-

- 1) G
- 2) Srimate chakraborty
- 3) 27 (SK-MD-FAKRUD-DIN)
- 4) Dipankar Sam
- 5) MD
- 6) Maul
- 7) Parthe Maul
- 8) Anbrata Chakraborty

Resolution:-

① As per the requirement of the hostel kitchen, the following utensils are required to be purchased.

- (i) Steel Plates - 25 pieces.
- (ii) Steel bowl - 25 "
- (iii) Glasses - 25 "
- (iv) Big Haddi - 1 "
- (v) Big Kadai - 2 "

② The student's of the mess committee is given the responsibility to maintain the book records of the Hostel library.

③ The Hostel ground and the premises have to clean by the labourer within a week.

④ For the formation of new hostel advisory committee, the Principal is requested to take necessary action.



Meeting dated on 23.07.2018

The meeting of the Hostel Committee will be held on 27.07.2018 at 4 pm in the meeting room of the college.

Following members are requested to be present in the meeting.

Agenda:-

- ① Hostel Admission
- ② Formation of new mess committee.
- ③ Misc.

Members:-

- 1) Principal.
- 2) Dr. Atik. Kr. Mukherjee.
- 3) Dr. Subrata Chakraborty.
- 4) Sh. Md. Faruiddin
- 5) Dipankar Datta
- 6) Mrinal Kanti Mandal
- 7) Dr. Srimanta Chatterjee

Meeting held on 27.07.2018 at 4 p.m in the  
meeting room

Members Present:-

- 1) A. P. Singh
- 2) Mridul
- 3) Srimanta Chatterjee
- 4) SK. MD. FAKRUDDIN
- 5) Nipankar Das
- 6) MD
- 7) Partha Mondal
- 8) Subrata Chakraborty

Resolution:-

(1) This year hostel admission will be started from 3<sup>rd</sup> Aug 2018.

(2) New mess committee will be formed by Hostel Superintendent, discussion with the hostel boarders.

(3) Servicing of water purifier in the dining hall.

(4) For the formation of new hostel advisory committee, the Principal was requested to take necessary action and if any update is needed it should be discussed in the next meeting.



Meeting dated on 10.01.2019.

The meeting of the Hostel Committee will be held on 17.01.2019 at 3pm. in the meeting room of the college.

Following members are requested to be present in the meeting.

Agenda:-

- ① Maintenance of discipline in the hostel.
- ② Discussion regarding gardening and cleaning of hostel premises.
- ③ ~~Attn.~~ Misc.

Members:-

- 1) Principal.
- 2) Dr. Atik Kr. Mukherjee
- 3) Dr. Subrata Chakraborty
- 4) Stk. Md. Fakrudin
- 5) Dipanker Dasa
- 6) Mrinal Kanti Mandal.
- 7) Dr. Srimanta Chatterjee.



Meeting held on 17.01.2019 at 3pm in the  
meeting room

Members Present:-

- 1) A.K. Dey
- 2) Minir
- 3) Sr. in-charge, Chatterjee.
- 4) SK. MD. FAKRUDDIN
- 5) Sengupta Board
- 6) Mr.
- 7) Partha Mandal
- 8) ~~Mr. Mandal~~

Resolution:-

- (1) Hostel Superintendent is requested to take action for the purpose of maintenance of good discipline in the hostel.
- (2) It is decided to appoint a gardener for maintenance of the garden in the hostel premises.
- (3) It is decided to purchase some ~~cricket~~ sports material.
  - (i) Cricket Bat and Ball.
  - (ii) Badminton Racket
  - (iii) Football.

TRIVENI DEVI BHALOTIA COLLEGE

NOTICE

Dated: 25.07.2019

A meeting of Boy's Hostel Advisory Committee will be held on 26<sup>th</sup> July 2019 at 3.00 pm in the Principal's chamber. All the members of this Committee are requested to attend the meeting positively. The members of this committee are

1. Dr. Subrata Chakraborty *Subrata Chakraborty 25.7.19*
2. Dr. Alik Kumar Mukherjee *Alik Kumar Mukherjee 25/7/19*
3. Sk. Md. Fakruddin *Sk. Md. Fakruddin 25/7/19*
4. Dr. Dipankar Oraw
5. Mr. Mrinal Kanti Mondal *Mr. Mrinal Kanti Mondal 25.7.19*
6. Dr. Srimanta Chatterjee *Dr. Srimanta Chatterjee 25.7.19*

*[Signature]* 25.7.19  
Hostel Superintendent

Boy's Hostel Advisory Committee

*[Signature]* 25/7/19  
Principal

TDB College, Raniganj



Meeting Dated on 26.07.19

Start Time: - 3.00 P.M.  
End Time: - 5.00 P.M.

Agenda:-

① Hostel Admission

② Misc.

Members:-

- 1) Principal.
- 2) Dr. Subrata Chakraborty.
- 3) Dr. Alok Kr. Mukherjee.
- 4) Dipankar Das.
- 5) Prof Sandip Sen.

Partha Mandal (Hostel Superintendent)

### Members Present :

1. A.K. Jy 26/07/19
2. Anurag Chakraborty 26/07/19
3. Alia K. Munshi 26/07/19
4. Dipankar Das 26/7/19
5. Sandip Sen 26/7/19
6. Ananta 26.7.19
- 7.
- 8.
- 9.

### Resolutions:-

Resolutions of this meeting is given in the next page.



## RESOLUTIONS

Date : 26.07.2019

1. To vacate the outgoing 6<sup>th</sup> sem boarders and unauthorised boarders.
2. As presently, the number of existing regular boarders is 41, 21 rooms are sufficient to accommodate all of them. So in this meeting it was decided to lock the rest of the 12 rooms with immediate effect. After fresh hostel admission of this year, if required, these rooms will be opened accordingly.
3. After admission of 1<sup>st</sup> sem students, an orientation programme with hostel boarders will be done.
4. To recruit a permanent cleaning staff or sweeper.
5. All formalities regarding Hostel admission will be completed within the period 16<sup>th</sup> Aug 2019 to 26<sup>th</sup> Aug 2019. In this regard, forms of Hostel admission will be distributed on and from 16<sup>th</sup> Aug 2019 to 22<sup>nd</sup> Aug 2019. On 23<sup>rd</sup> Aug 2019, a list of selected candidates will be published in the college notice board. The Hostel admission will be held on 24<sup>th</sup> Aug and 26<sup>th</sup> Aug 2019.
6. A collection of Rs. 2700 which was made from each fresh entrant, every year, will be stopped with immediate effect. Mode of collection of any type, if required, will be decided by the college authority later on. Any transaction in this regard will be processed through the Syndicate Bank, Raniganj branch.
7. A general meeting with the authorised boarders will be held on 31<sup>st</sup> July 2019 at 2 P.M. in the Boy's Hostel.
8. In this meeting, the members of the advisory committee are decided to increase the seat rent (Rs. 100 to Rs. 200 per month), electricity charge (Rs. 100 to Rs. 200 per month), and establishment charge (Rs. 50 to Rs. 100 per month).
9. Advisory committee suggested the college authority for a remuneration of Rs. 1000 per month for Hostel Superintendent from 1<sup>st</sup> July 2019 onwards. The present Hostel Superintendent is requested to keep regular intensive supervision on the Boy's Hostel to maintain proper order and environment over there.
10. The office room of the Hostel Superintendent must be renovated immediately to initiate proper functioning.

A. K. Jey  
26/07/19  
Principal  
Trivenidevi Bhalotia College  
Raniganj, Paschim Bardhaman (W.B.)



Office of the Registrar  
**Kazi Nazrul University**

Nazrul Road, Kalla Bypass More, P.O. - Kalla (C. H.)  
Asansol - 713340, Dist. - Paschim Bardhaman, West Bengal

Ref. No. KNU/R/Notice/323/20

Date: 19.04.2020

**Notification**

In pursuance to the order No. 08.Pr.Secy.HED-2020 dated 16.04.2020 issued by the Principal Secretary, Higher Education Department, Government of West Bengal and in view prevailing situation on the spread of Novel Corona Virus (COVID-19) and as a matter of abundant precaution to check its spread in the state of West Bengal, I am directed to inform you that the University and its affiliated Colleges will remain closed upto 10<sup>th</sup> June, 2020 in public interest.

Administrative Departments of Colleges/University like the Office of the Vice Chancellor, Registrar, Finance/Examination Department, Head of the Institute including emergency services e.g. electricity, cleanliness, water supply, security etc may remain open under strict COVID-19 protocol and extent guidelines issued, as per local needs to be decided by the Head of the respective Institute.

Hostel will also remain closed till 10<sup>th</sup> June, 2020 though, adequate arrangement as per the medical protocol will be made by the respective institute for the foreign students who are not able leave the campus due to distance or otherwise. No visitors should be allowed during the period to visit the hostel, without prior approval of the Head of the Institute.

Registrar (Addl. Charge)  
Kazi Nazrul University  
Asansol-713340

Prof. S.K. Ghosh  
Registrar (Addl. Charge)

Copy to

1. The Hon'ble Vice Chancellor, KNU
2. Dean, Faculty Council of PG Studies of Arts, KNU
3. Dean, Faculty Council of PG Studies of Commerce & Law, KNU
4. Dean, Faculty Council of PG Studies of Science, KNU
5. Secretary, College Council, KNU
6. All Teachers, Officers and Non teaching staff members of KNU
7. All Principals/ Teachers-in-charge of the Affiliated Colleges
8. Students Notice Board
9. System Admin for uploading on the website
10. Development & Planning Officer & Estate Officer (Addl. Charge), KNU



Internal

Complaint

Cell (ICC)

Convenor : 1. Prof. Shampa Gupta

2. Smt. C. K. Redhania

Members : 3. Dr. Shrabani Banerjee

4. Prof. Snomita Das

5. Smt. Sarathi Badyakar

6. Smt. Subitri Mann

## Formation of ICC.

24/09/2016.

As per the direction of U.G.C. and notification to constitute an Internal Complaint Cell for the Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions, we have formed such a cell today 24<sup>th</sup> September, 2016. The members of this cell are women employees of this college. Prof. Shampa Gupta, Associate Prof. is the Convenor of this cell. Dr. Shobani Banerjee, Associate Prof. and Prof. Sushmita Das, Assistant Prof. along with Mrs. Sarathi Badhyakar and Mrs. Sakitni Mada (Non-Teaching Staff) are the other members of this Committee.

1. Shampa Gupta.
2. C. K. Redhara
3. Shobani Banerjee
4. Sushmita Das.
5. Sakitni Mada
6. Sarathi Kar
- 7.



## Meeting to discuss the Mission & Vision.

21/10/16

A meeting was held to discuss the Mission and Vision of the Internal Complaint Committee. It was discussed that the nature of "sexual harassment" must first be clearly analyzed and understood. As per govt. guidelines a list of unacceptable behaviour that would need redressal:

- i) any unwanted physical/verbal/non-verbal conduct
- ii) demand or request for sexual favours
- iii) making sexually coloured remarks
- iv) making sexually coloured remarks
- v) physical contact and advances
- vi) showing pornography
- vii) sending sexually explicit text message
- viii) anyone promising preferential treatment in return of advances
- x) "intimidating and threatening and forcing sexual attention"

1. Shampa Gote 21/10/2016

2. C.K. Reshna

3. Shabani Bhatia

4. Susmita Das

5. Sabitri Man

6. Samrithi Koo

7

11/11/2016

Some first year girl students of the college drew our attention to the unfortunate incident where some boys who are party students and party outsiders, who ~~do~~ sexually harassed the following students and made very lewd remarks. When they protested, they were threatened with like consequences. In this circumstances, we have called an ICC meeting tomorrow morning to take immediate action against the perpetrators of this harassment.

Copy of their complaint is attached.

1. C.K. Keshav
2. Lakshmi Banja 11/11/16
3. Shampa Singh 11/11/2016
4. Susmita Das
5. Sabitri Man
6. ~~Sarvesh Koo~~
- 2.



12/11/16

Seven girl students of T.D.B. College -  
Tyoti Kumari Hela, Bina Sharma, Nazim Parveen,  
Shahzadi Khatoon, Riya Rao, Snehitra Nayak and Vijay  
Saw complained in writing to the Internal Complaint  
Committee regarding harassment by boy students  
within the college campus and also on their way  
home from the college. The girls were subjected  
to lewd comments, dirty abuses and often these  
boys on motorcycles blocked their path, pushed them  
dangerously and intimidated them with words  
and gestures. This situation worsened and one  
of the boys (Raghab Ray) was detained in the  
college while his complained companions fled.  
The boy was warned but he fled soon after.  
They are further followed them <sup>girls</sup> to the station  
and threatened them with dire consequences.

The ICC has taken cognizance of the matter  
and considers it to be of grave concern. We  
are requesting the Principal, Dr. Arish Mr. Dey,  
to send an immediate intimation to the nearest  
Police Station regarding this matter.

1. C. K. Leshana
2. Shampa Gati 12/11/2016
3. Shashani Banerjee 12/11/16
4. Sumita Das
5. Sakitri Man
6. Samrat Kar



21/9/2017

18/9/16

Today the ICC met over a complaint by 11 (eleven) girls of Physiology Hon department, who complained against their batchmates (2 boys) who were clicking their photos when unawake, sharing their photos with friends and harassing them with lewd comments and dirty gestures. When confronted he threatened to kill them with  $H_2SO_4$  (Sulphuric Acid) and inject them with HIV virus. The boy in question: Abhilash Babu, was called today and asked to bring his guardian and it was also decided to lodge a CrD with the local Police. If the girls should ~~Babu~~ withdraw their complaint, then the CrD would be stalled.

1. Shompa Gupta.
2. Seabani Banerji
3. Susmita Das.
4. Aniruddha Nayak 8.9.2017 (TR to GB)
5. Parimal Kumar Sen (T.R. to GB)
6. Padmaja Parikayastha (Pul) 21/9/17  
Co-ordinator ISAC.
7. Indrati Chakrabarty, TR to GB.
8. Basabi Bhowmik (Haza) - Incharge on 8.9.2017
9. Sabitri Man
10. SRor



20-03-18

The ICC met to welcome and brief the new student representatives who have been inducted into the ICC committee. They were told about the rules and regulations of the committee and briefed about the reality of dangers of girl students inside the college and in their travels. Their codes of conduct in the event of any crisis was explained. The new members are Shree Basu, Sem-II, Dept. of Geology, 2018 (Roll No. 549) Sangita Roy (P.G. Sem-IV, Dept. of Chemistry).

1. Stampar Gupta 20/03/18
2. Chasrani Banerjee 20/03/18
3. Sabitri Man 20/03/18
4. Star
5. Sumita Das
6. Sangita Roy (Dept. of Chemistry, P.G. Sem-IV)
7. Shree Basu (Dept. of Geology, UG Sem-II)  
Contact No: 7797940658

02.06.2018

### Notice

This is to notify that a meeting will be held on 15.06.2018 (Friday) at 12 noon to discuss the following Agenda in room no. 15

### Agenda

2) ~~to discuss~~

- 1) To discuss any complaints that are not yet addressed
- 2) miscellaneous

15.06.2018

### Minutes

- 1) No new complaints were found.
- 2) Members decided to meet after six months.

### Members Present-

- 1) Shampa Gupta
- 2) Sharbani Banerjee
- 3) Susmita Das
- 4) Padmaja Pal

Shampa Gupta 15/06/2018  
Sharbani Banerjee 15/06/2018  
Susmita Das 15/06/2018  
Padmaja Pukayastha (Pal) 15/6/2018



## Meeting to discuss some guidelines

Date - 07.01.2019

A meeting was held to discuss some prov. guidelines.

It was discussed that this guidelines are acceptable by the committee. helpfull for conducting committee work.

### Members present

1. Shampalpet
2. Shabani Banerjee
3. Susmita Ban.
4. Padmapriya Bunkar
- 5.

### Minutes

1. The objectives, scope and guidelines of the "Internal Complaints Committee" were discussed in detail.
2. It was decided that girl students of the college will be made aware of the types of sexual harassment that they may face and that any unwelcome advance will be addressed immediately as has been done before in our college.
3. Even new women employees were sensitized about their right to safety.

Date → 16.08.2019

### Notice

A meeting of I.C.C. will be held on at 16.08.2019  
in the meeting room of the college.

#### Agenda:

1. To discuss the rules and regulation  
of I.C.C.

2. Sensitization of the newly admitted  
students and its procedure.

#### Members:

1. Bhargal, P. S.
2. Sankhni, R. S.
3. Sankhni, R. S.
4. Padmaja, P. S. (Pal)



16.08.2019

members present in the meeting of  
I.C.C. held on 16.08.2019 at 3.P.M in the  
meeting room.

1. Shampa Gupta
2. Sarbani Banerjee
3. Padmaja Jukayastha (Pal)
4. Susmita Das
- 5 .

#### Resolution:

1. To discuss the rules and regulations of I.C.C. as per govt. guidelines a list of unacceptable behavior that would need redressal.
2. It was decided that the newly admitted students will be sensitized about the I.C.C. and government guidelines explained to them.
3. The process of sensitization was discussed in detail. It was decided that students would be divided into three sections of Science, Commerce and Humanities. in separate and spoken to.

Date: - 10.1.2020

### Notice

A meeting of the ICC of T.D.B. College will be held in Meeting Room of the college on 12.1.2020 at 2 P.M. All members are requested to attend the meeting.

### Agenda

1. To discuss the complaint received in any.
2. Miscellaneous.

### Members:

- 1) Shampalga
- 2) Shashini Banija 12/01/2020
- 3) Padmaja Pankayastha (Pal) 12/1/2020
- 4) Laxmita Das.



### Resolution

1. No complaints are received.
2. Next meeting will be held after six months.

Note :

17th Nov '21

The whole universe had been locked down and confined to their houses due to the COVID-19 pandemic that ravaged the world. Our college remained closed from 15th March, 2020 upto 15th November, 2022.

In this whole phase the college ~~had~~ had ~~debarred~~ debarred the entry of students and as such no situation arose that needed any attention of the I.C.E.

Shampalga.



07.12.21

### Notice

This is to notify that a meeting of ICE will be held on 14.12.2021 (Tuesday) at 3pm in room number 15, to discuss the following Agenda

### Agenda

1. To discuss the working of ICE after lockdown
2. Miscellaneous.

14.12.2021

### Minutes

A meeting was held on the said date to discuss the above agenda and the following decisions were taken to keep the ICE active and running after the prolonged lockdown.

1. The students will be encouraged to talk to their representatives and the ICE members if they face any kind of discomfort. They will be made aware of the cell so that they don't shy away from any situation of complaints.
2. We decide to meet bi-annually even if there is no complaint received and call any urgent meeting if need be.

### Members Present

- 1) Shampakoti
- 2) Shantani Banerjee
- 3) Sumit Dora
- 4) Padaraja Pukayastha (Pal)

12/05/22

### Notice:

This is to notify that a meeting of I.C.C. will be held on 17/6/22 at 12 P.M. in Room no. 15, to discuss the following agenda:

- 1) Discussion on regular working of I.C.C.
- 2) Miscellaneous.
- 3) Discuss one complaint submitted by Tithi Ghosh, student of Sem IV

17/6/22

### Minutes:

- 1) A Seminar is proposed to be held on a future date approximately within 6 months to spread awareness regarding the existence & working of I.C.C. among students. Next meeting will be held to decide the date of Seminar.

~~Secretary present~~

- 2) With impending admission, new entrants to the college will need fresh sensitization and awareness regarding sexual harassment. Hence with offline classes now, student would be ~~also~~ spoken to about their means of self-protection and the levels of college support.
- 3) P.T.O.



3) A meeting was held on 13-05-2022 at the premises of T.D.B. College, Raniganj. A letter of complaint was submitted to the ~~ICC~~ Convenor, ICC on 11-05-2022 by Tithi Ghosh, B.Com Sem IV. She complained that an unknown boy has been stalking her for quite some days. Her mother tried to nab him one day on the college premises, but he ran away through the rear gate of our college. The security guard was unable to catch him. Tithi's mother, Mrs. Mina Ghosh met the members of the ICC, Prof. Shampa Ghosh, Dr. Sharbani Banerjee and Dr. Suakmita Das.

It was decided that the girl, Tithi, will take precautionary measure by attending classes along with a few friends, so that the boy may be identified/captured if he comes again. The phone numbers of Subash Acharya, Tinku and Prof. S. Das were provided to the student, so that she can call for help when needed. The security guards were instructed not to allow ~~any~~ entry to any student without verifying their identity cards.

1. Shampa Ghosh 13/05/2022
2. Sharbani Banerjee 13/05/2022
3. Padmaja Mukherjee (Pal) 13/05/22
- 4.

Date - 1.08.2016

### Notice

A meeting of the members of the Women's Grievance Cell of T.D.B. College will be held in the Meeting Room of the College on 3rd August, 2016 at 1 p.m. All members are requested to attend the meeting.

Shabani Banerji 3/8/16



## Women's Grievance Cell

Date: 3<sup>rd</sup> August 2016

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To elaborate the mechanism of grievance redressal procedure and frame ways to address the grievances
2. To discuss existing women's' grievances if any, and find a viable solution for that
3. Miscellaneous

### Minutes:

1. Women's' Grievance will be addressed through a decentralized process.
2. A seminar will be conducted to make the women students' and teachers to make aware of the existence and role of the cell. And convey the process of the submission of complaints and grievances.
3. There were no reported grievances at present

Sarbani Banerjee  
3/8/16

Date- 13.01.2017

Notice

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the College on 18.01.2017 at 4 p.m. All members are requested to attend the meeting.

Shabani Banerjee  
18/01/17



## Women's Grievance Cell

Date: 18<sup>th</sup> January 2017

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To fix a date of the proposed seminar in the previous meeting
2. Miscellaneous

### Minutes:

1. Seminar will be conducted with the departmental coordinators and class representatives, and then they will spread the awareness among the students.
2. The seminar will be organized on 23<sup>rd</sup> February 2017 at 2pm
3. There were no reported grievances till now

Sarbani Banerjee  
18/01/17

Date - 01.08.2017

## Notice

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the College held on 04.08.2017 at 3 pm. All members are requested to attend the meeting.

Sankari Banerjee  
4/8/17



## Women's Grievance Cell

Date: 4<sup>th</sup> August 2017

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To discuss the proceedings of the last seminar held on 23<sup>rd</sup> February 2022
2. Miscellaneous

### Minutes:

1. The seminar was successfully conducted, all the departmental coordinators and class representative were made aware of the existence and mechanism of grievance submission.
2. The contact numbers of the committee members were provided as help line numbers in case of any emergency complaints.
3. To conduct such seminars every year to spread awareness and information to the students.

Sarbani Banerjee  
4/8/17

Date - 8.1.2018

Notice

A meeting of the members of the Women's Grievance Cell of J.D.B. College will be held in the Meeting Room of the College on 11.01.2018 at 3 p.m. All members are requested to attend the meeting.

Sankari Banerjee  
11/01/18  
Radhika Purkayastha



## Women's Grievance Cell

Date: 11<sup>th</sup> January 2018

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To discuss existing women's grievances if any, and find viable solution for that.

### Minutes:

There were no reported grievances at present.

Sarbani Banerjee  
11/01/18

Date:- 3.8.2018

## Notice

A meeting of the members of the Women's Grievance Cell of J. D. B. College will be held in the Meeting Room of the college on 9.8.2018 at 2 P.M. All the members are requested to attend the meeting.

Shashani Barua  
03/08/2018



## Women's Grievance Cell

Date: 3<sup>rd</sup> August 2018

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To discuss existing women's' grievances if any, and find a viable solution for that
2. Miscellaneous

### Minutes:

1. There were no reported grievances at present.
2. A seminar will be conducted to make the women students' and teachers to make aware of the existence and role of the cell. And convey the process of the submission of complaints and grievances.
3. Next meeting will be held after six months.

Sarbani Banerjee  
09/08/2018

Date- 10.1.2019

### Notice

A meeting of the members of the Women's Grievance Cell of T.D.B. College will be held in the Meeting Room of the College on 13.1.2019 at 3 p.m. All members are requested to attend the meeting.

Sharbani Barua  
10/01/2019



## Women's Grievance Cell

Date: 10<sup>th</sup> January 2019

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To discuss existing women's' grievances if any, and find a viable solution for that.
2. A seminar will be conducted to make aware of the existence and role of the cell.
3. Miscellaneous.

### Minutes:

1. There were no reported grievances at present.
2. A seminar will be conducted to make the women students' and teachers to make aware of the existence and role of the cell. And convey the process of the submission of complaints and grievances.
3. Next meeting will be held after six months.

Sarbani Banerjee  
13/01/2019

Date- 7.8.2019

Notice

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the College on 11.08.2019 at 12.15 p.m. All members are requested to attend the meeting.

Shankari Banerjee  
07/08/2019



## Women's Grievance Cell

Date: 7<sup>th</sup> August 2019

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To discuss existing women's' grievances if any, and find a viable solution for that.
2. Miscellaneous.

### Minutes:

1. There were no reported grievances at present.
2. Next meeting will be held after six months.

Sarbani Banerjee  
11/08/2019

Date - 9.1.2020

### Notice

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the College on 12.1.2020 at 2 p.m. All members are requested to attend the meeting.

Shashani Bansja

09/01/2020



## Women's Grievance Cell

Date: 9<sup>th</sup> January 2020

### Members Present:

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### Agenda:

1. To discuss existing women's' grievances if any, and find a viable solution for that.
2. How to collect complaints?
3. Miscellaneous.

### Minutes:

1. There were no reported grievances at present.
2. Departmental coordinators will be requested to collect complaints decentralize way.
3. Next meeting will be held after six months.

Sarbani Banerjee  
12/01/2020

**TRIVENIDEVI BHALOTIA COLLEGE  
RANIGANJ**

Date:  
07/8/2020

**Notice**

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the college on 10/8/20 at 3:00 pm. All members are requested to attend the meeting.

Basabi Barua (Hrera)  
07/08/20.



## Grievance Redressal Committee

Date: 10<sup>th</sup> August 2020

### Members Present:

1. Dr. Asish Kumar Dey -Principal
2. Dr. Basabi Barua (Hazra) -Convenor
3. Dr. Sabera Khatoon
4. Dr. Sudipta Saha
5. Dr. Wasim Alam
6. Ms. Rimon Saha
7. Dr. Babita Sahoo
8. Mrs. Sabitri Man
9. Mr. Sudipto Chatterjee

### Agenda:

1. To discuss the functioning of the Committee given the prolonged lockdown
2. To discuss the pending issues (if any)
3. Miscellaneous

### Minutes:

1. Student's grievances will be addressed online and faculties should be available and approachable to the students at all time so that they do not shy away from informing their grievances over phone.
2. All the department coordinators will be asked to submit the grievances of their students (if any)
3. All the department coordinators will be consulted in a monthly basis to discuss the solution of the grievances submitted
4. As per record there were no pending issues to be addressed
5. The next meeting will be held on 12<sup>th</sup> January 2021 or before, on need basis

Basabi Barua (Hazra)  
10.08.20

**TRIVENIDEVI BHALOTIA COLLEGE  
RANIGANJ**

**Notice**

Date:

06/01/2021

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the college on 12/01/2021 at 3.00pm. All members are requested to attend the meeting.

*Basabi Barua (HOD)*  
06.01.21



## Grievance Redressal Committee

Date: 12<sup>th</sup> January 2021

### Members Present:

1. Dr. Asish Kumar Dey -Principal
2. Dr. Basabi Barua (Hazra) -Convenor
3. Dr. Sabera Khatoon
4. Dr. Sudipta Saha
5. Dr. Wasim Alam
6. Ms. Rimon Saha
7. Dr. Babita Sahoo
8. Mrs. Sabitri Man
9. Mr. Sudipto Chatterjee

### Agenda:

1. To discuss the grievances of the students (if any)
2. To discuss if any grievances are still pending and not yet addressed
3. To discuss the ways by which the redressal process can be improved

### Minutes:

1. All the department coordinators were asked to submit the grievances of their students (if any)
2. As per record there were no grievances reported and there were no pending issues to be addressed
3. We can improve the redressal procedure by speeding up the solution once any grievances are reported and adding two student representatives (one female and one male) to make the committee more student friendly and approachable
4. The next meeting will be held on 12<sup>th</sup> August 2021 or before, on need basis

Basabi Barua (Hazra)  
12.01.21.

**TRIVENIDEVI BHALOTIA COLLEGE  
RANIGANJ**

**Notice**

Date:  
02/02/2021

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the college on 08/02/2021 at 3.00 pm. All members are requested to attend the meeting.



Sl. No.

Meeting of Grievance Redressal Committee held  
on 08/12/2021 at 3.00 pm  
Venue - Meeting room

Members present :-

1. Basabi Barua (Honor)
2. Sudipta Saha
3. Sapana Khosla
4. Waleem Alam
5. Rimona Saha
6. Sabitri Mani

Agenda :-

- 1) Discussion on the functioning of the Committee after a prolonged period of lockdown.
- 2) Discussion on the pending issues (if any).
3. Misc.

Minutes :

Resolved that regular meeting should be conducted after lockdown period.

No issue related to this Committee is found till date.

**TRIVENIDEVI BHALOTIA COLLEGE  
RANIGANJ**

**Notice**

Date:  
07/06/2022

A meeting of the members of the Women's Grievance Cell of T. D. B. College will be held in the Meeting Room of the college on 16/06/2022 at 2:30 pm. All members are requested to attend the meeting.

Agenda

1. To discuss the complaints received, if any.
2. To discuss the awareness of the students regarding the committee.
3. Misc.

Minutes:

1. No such complaints has been received from the stakeholders, so no action be taken.
2. All the faculty members be informed through the co-ordinators regarding awareness to the students about the role and functioning of the committee.
3. Convenor be requested to communicate with the Teachers' Council Secretary regarding the awareness.



The meeting of Women's Grievance Cell was held  
on 16/06/2022 at 2:30 pm - Room no. 15

### Members Present-

1. Basabi Barua (Honor)
2. Sudipta Saha
3. Sabera Khatun
4. Rimona Islam
5. Wasim Khan

### Minutes

1)

## **Committee composition for the time period July 2016-January 2018**

### **Internal Complaints Committee**

1.	Mrs. Shampa Gupta	Convenor
2.	Smt. C.K. Reshma	Member
3.	Dr. Sarbani Banerjee	Member
4.	Ms. Susmita Das	Member
5.	Smt. Sarathi Badyakar	Member
6.	Smt. Sabitri Maan	Member

### **Women's Grievance Cell**

1.	Dr. Sarbani Banerjee	Convenor
2.	Mrs. Shampa Gupta	Member
3.	Dr. Basabi Barua	Member
4.	Dr. Padmaja Pal	Member
5.	Mrs. Chandana Khan	Member

### **Anti-ragging Committee**

1.	Dr. Sarbani Banerjee	Convenor
2.	Mr. Swapan Nandi	Member
3.	Ms. Banamali Pal	Member
4.	Mrs. Chandana Khan	Member
5.	Sri Netai Ruidas	Member
6.	Sri Alope Chatterjee	Member

### **Hostel Advisory Committee**

1.	Principal	Convenor
2.	Sri Sanat De	Member
3.	Mr. Probodh Kumar De	Member
4.	Mr. Swadesh Mazumder	Member
5.	Mr. Sudipta Mondal	Member
6.	Mr. Md. Fakruddin	Member
7.	Sri Netai Ruidas	Member
8.	Sri Mohanlal Adhikary	Member

***\*Kindly note some members of the committee retired during the session***



*The committees are formed on 16<sup>th</sup> of January 2018 still continuing*

**Internal Complaints Committee**

1.	Mrs. Shampa Gupta	Convenor
2.	Susmita Das	Member
3.	Dr. Sharbani Banerjee	Member
4.	Dr. Basabi Barua (Hazra)	Member
5.	Dr. Padmaja Purkayshta (Pal)	Member
6.	Monalisa Bhattacharya	Member
7.	C.K. Reshma	Member
8.	Mrs. Sabitri Man	Member
9.	Mrs. Sarathi Badyakar	Member
10.	Ms. Bijukta Chatterjee	Student Representative
11.	Ms. Shampa Sen	Student Representative
12.	Ms. Swarnabha Debbhuti	Student Representative

**Grievance and Sexual Harassment Redressal Cell**

1.	Dr. Basabi Barua (Hazra)	Convenor
2.	Dr. Angana Ghosal	Member
3.	Dr. Sabera Khatoon	Member
4.	Smt. Chandana Khan	Member
5.	Dr. Sudipto Saha	Member
6.	Mr. Pradip Chakraborty	Member
7.	Dr. Wasim Alam	Member
8.	Mr. Damrupani Bhattacharya	Member
9.	Ms. Rimon Saha	Member
10.	Dr. Babita Sahoo	Member
11.	Mrs. Sabitri Man	Member
12.	Mr. Sudipto Chatterjee	Member

**Disciplinary and Anti-ragging Committee**

1.	Mr. Swapan Kumar Roy	Convenor
2.	Ms. Susmita Das	Member
3.	Mr. Alik Kumar Mukherjee	Member
4.	Mr. Sumanta Mallick	Member
5.	Ms. Sujit Malik	Member
6.	Mr. Partha Mondal	Member
7.	Ms. Mayurakshi Das	Member
8.	Mr. Dipankar Oraw	Member
9.	Dr. Mahajabeen	Member
10.	Mr. Azahar Islam	Member
11.	Mr. Asish Kumar Gorai	Member
12.	Mr. Sasadhar Majhi	Member
13.	Ms. Sutanuka Shaw	Member

### **Hostel Advisory Committee**

1.	Mr. Partha Mandal	Convenor
2.	Dr. Alik Mukherjee	Member
3.	Dr. Subrata Chakraborty	Member
4.	Mr. Sk. Md. Fakruddin	Member
5.	Dr. Dipankar Oraw	Member
6.	Mr. Mrinal Kanti Mandal	Member
7.	Dr. Avik Kumar Bagdi	Member
8.	Dr. Srimanta Chatterjee	Member

***\*Kindly note some members retired and/or transferred. And some of the student representatives were graduated.***